

## DONATION PROPOSAL FORM

MUSÉE MARITIME  
DU QUÉBEC  
.....  
Capitaine J.E. BERNIER



Thank you for completing this form to the best of your knowledge and sending it to the following two (2) email addresses: [technicien@mmq.qc.ca](mailto:technicien@mmq.qc.ca) and [conservation@mmq.qc.ca](mailto:conservation@mmq.qc.ca), or by mail.

*IMPORTANT: Due to the large number of items currently being processed, we have decided to implement a moratorium on offers of donated items until the end of 2025. In cases considered exceptional for the development of the collection, some proposals may be accepted. No donation will be considered if the form is not properly completed.*

### Owner

Last name: \_\_\_\_\_  
First name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone number: \_\_\_\_\_  
Email address: \_\_\_\_\_

### Identification of the Object(s)

### State of Conservation

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Object(s) dimension

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### History of the Object(s)

How did you acquire the object(s)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In what year ? \_\_\_\_\_

Do you know where it come from?

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Do you know when it was made?

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Do you know what it was used for?

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Can you provide some information about the person(s) to whom it or they belonged?

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#### **Photograph(s)**

To allow the Acquisition Committee to fully analyze the donation you submitted for consideration, you must provide photographs, ideally of each side of the object(s). Please add them at the end of this document.

#### **Engagement**

The owner of the object(s) submitted for donation confirms being its owner.

Musée maritime du Québec will study the donation offer at the next meeting of the Acquisition Committee based on its collection management policy.

In the event that the donation is accepted by the Museum, the owner agrees to sign a donation contract with the Museum. The owner is responsible for transporting the item(s) to the museum, as well as covering any costs related to the procedure. The owner is aware that the Museum commits to preserving the item, without this constituting a promise that the item will be displayed in its public spaces.

Does the owner want a receipt for tax purposes?                      Yes                      No

If so, the owner must provide, at their expense, a written estimate of the market value of the object(s) produced by a qualified and recognized individual. In the event of a dispute, the Museum reserves the right to produce a counter-assessment at its expense. The average of the two assessments will be considered as such at the end of the process.

Signed in \_\_\_\_\_ , \_\_\_\_\_ , 20 \_\_\_\_\_

\_\_\_\_\_  
Name of owner

\_\_\_\_\_  
Signature