

N° interne :

## DONATION PROPOSAL FORM

MUSÉE MARITIME  
DU QUÉBEC  
Capitaine J.E. BERNIER



Please complete this form to the best of your knowledge and send it through regular mail or the following email address:  
[conservation@mmq.qc.ca](mailto:conservation@mmq.qc.ca).

**IMPORTANT: No donation will be considered if the form is not completed properly.**

### Custodian

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

### Identification of the Object(s)

### State of Conservation

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Object(s) dimension

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### History of the Object(s)

How did you acquire the object(s)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In what year ? \_\_\_\_\_

Do you know where it come from?

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Do you know when it was made?

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Do you know what it was used for?

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Can you provide some information about the person(s) to whom it or they belonged?

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### Photograph(s)

To allow the Acquisition Committee to fully analyze the donation you submitted for consideration, you must provide photographs, ideally of each side of the object(s). Please add them at the end of this document.

### Engagement

The custodian of the object(s) submitted for donation confirms being its owner.

Musée maritime du Québec will study the donation offer at the next meeting of the Acquisition Committee based on its collection management policy.

Should the Museum accept the donation, the custodian agrees to sign a donation contract with the Museum. The custodian acknowledges that the Museum commits to the conservation of the object(s), without necessarily pledging to put it on public display.

Does the custodian want a receipt for tax purposes?  Yes  No

If so, the custodian must provide, at their expense, a written estimate of the market value of the object(s) produced by a qualified and recognized individual. In the event of a dispute, the Museum reserves the right to produce a counter-assessment at its expense. The average of the two assessments will be considered as such at the end of the process.

Signed in \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Name of Custodian

\_\_\_\_\_  
Signature

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